



# Iowa Community Theatre Award in Excellence Evaluation Form

## NON-MUSICAL

To request an evaluation please fill out the form found as a link on <https://iowatheatres.org/awards-of-excellence/>

You will be asked to provide:

- Theatre name
- Production name
- Production dates
- Theatre physical address
- Name of nominator:
- Nominator email and phone number:

Form must be submitted 30 days prior to opening.

1. You will submit names for consideration for
  - a. Leading Role: up to 4 names can be submitted. No separation by gender.
  - b. Supporting Role: up to 4 names can be submitted. No separation by gender.
  - c. Ensemble (please list all names that are identified as part of the ensemble you want to have evaluated)
    - i. Ensemble can be the entire company, the singing/dancing chorus or a specific selection of the cast, for example the Ronettes in *Little Shop of Horrors*.
    - ii. The ensemble will be evaluated as a whole, rather than individual members.

***Performers can be submitted in only one category.***

2. You will identify which production categories you want to be considered. You can pick as many or as few as you desire. Include the names to be recognized for each category. Artists can be listed in more than one category.
  - a. Direction
  - b. Costume Design
  - c. Scenic Design
  - d. Lighting Design
  - e. Sound Effects Design
  - f. Sound Production

Once the reviewers have been determined, they will reach out to the theatre for reservations. Each reviewer is entitled to two comp tickets.

Season: January 1 – December 31.

Honors and recognition, March of the following year.

# Evaluation Rubric

## Scoring:

**1 to 3 points:** The challenge is above the ability of the performance and production and does not meet my expectations.

**4 to 6 points:** Invoked emotions and I felt engaged most of the time.

**7 to 8 points:** Totally and emotionally engaged with all aspects tied together and brought me into the magic of the performance.

**9 points:** This production could be Broadway material.

## Leading Role

Each item below will be evaluated based on the above criteria. Maximum Score 45 points.

1. How believable, active, and authentic was the performer throughout the production?
2. How well did the performer play off other performers to make the production a success?
3. How appropriate and consistent were vocal, tone, accent, clarity and diction for the character?
4. How well did the performer use gestures, mannerisms, distinct posture, voice intonations and facial expressions to portray their character?
5. Were there believable changes as a result of the performer dealing with obstacles presented within the story?

## Supporting Role

Each item below will be evaluated based on the above criteria. Maximum Score 45 points.

1. How believable, active, and authentic was the performer throughout the production?
2. How well did the performer play off other performers to make the production a success?
3. How appropriate and consistent were vocal, tone, accent, clarity and diction for the character?
4. How well did the performer use gestures, mannerisms, distinct posture, voice intonations and facial expressions to portray their character?
5. Were there believable changes as a result of the performer dealing with obstacles presented within the story?

## Ensemble

Each item below will be evaluated based on the above criteria. Maximum Score 45 points

1. How believable, active, and authentic was the ensemble throughout the production?
2. How well did the ensemble play off each other to make the production a success?
3. How appropriate and consistent were vocal, tone, accent, clarity and diction for the ensemble?
4. To what degree did the ensemble add natural gestures, mannerisms, distinct posture and facial expressions to portray the character?
5. Were there believable changes as a result of the Ensemble dealing with obstacles presented within the story?

## Direction

Each item below will be evaluated based on the above criteria. Maximum Score 45 points

1. Was staging and blocking effective for the production?
2. Did the director create a "world" for the audience to embrace?
3. How well did the director understand and realize the authenticity and time period of the production?
4. Were the transitions between scenes done appropriately as to not draw the audience away from the production?
5. Were the performers cast to fit the roles and meet the challenge of the production?

## **Costume Design**

Each item below will be evaluated based on the above criteria. Maximum Score 45 points

1. How correct were colors and styles of the costumes for the show's time period?
2. How well did the costumes coordinate and enhance the production?
3. How appropriate, necessary, and timely were costume changes?
4. How physically suited were the costumes for each performer?
5. How much did the costumes and accessories (shoes, hats, jewelry etc.) enhance the production?

## **Scenic Design**

Each item below will be evaluated based on the above criteria. Maximum Score 45 points

1. Were the color choices used to match the time period and style of the production?
2. How effectively and efficiently was the stage used?
3. How well did the set dressing contribute to the production?
4. How smooth and efficient were scene transitions and unintended set noises avoided?
5. How much did the elements and set style contribute to and draw your attention into the production?

## **Lighting Design**

Each item below will be evaluated based on the above criteria. Maximum Score 45 points

1. How well did the lighting complement the production?
2. How well did the lighting fit the mood being portrayed during the show?
3. How correct were the lighting effects for the time period of the production?
4. How smooth were the lighting transitions for the opening/closing/scene changes?
5. How effective were all on stage practical lighting elements?

## **Sound Effects Design**

Each item below will be evaluated based on the above criteria. Maximum Score 45 points

1. How well did the sound complement the production?
2. How well did the sound fit the mood being portrayed during the show?
3. How correct were the sound effects for the time period of the production?
4. How smooth were the sound transitions for the opening/closing/scene changes?
5. How effective were all on stage practical sound effects?

## **Sound Production**

Each item below will be evaluated based on the above criteria. Maximum Score 45 points

1. How well did the sound complement the production?
2. How well could the performers and music be heard and understood?
3. How timely were microphones utilized so entrances and exits were appropriately miced or mute?
4. How well were the direction of sounds correspond to the action on the stage?
5. How comfortable were the performers in using the microphones?

## **Special Recognition**

What area not nominated by the presenting theatre, does this reviewer consider worthy of recognition. Could be a performance, a moment in the place, and artistic decision/execution that significantly enhanced the theatre experience.