

# Iowa Community Theatre Association

## Regular Meeting Agenda – 2020 Quarter 2

Saturday, May 9, 2020 / 12:00 - 1:30PM

Online Video Conferencing:

<https://zoom.us/j/99798358693?pwd=RXRzVUFyQm90c05iTHVhQU9ScnNrQT09>

Meeting ID: 997 9835 8693 / Password: 0yXrqe

**In attendance:** Tracy Rhodes, Jason Paull, Cheryl Clark, Gerard Schwickerath, John Olson, Molly Ketchum, Cheryl Zieringer, Mel Wilson, Tammy Sposeto, David Kilpatrick, Norman Ussery, Helen Beneke. (absent, Pam Ratliff)

## Procedural Business:

### **Previous Meeting Minutes** – (see attached: 20 ICTA 020820)

Changes suggested

MOTION: Mel motioned to approve minutes with suggested changes, Cheryl seconded;

*Approved with no opposed, Aaron abstained*

### **Treasurer's Report** – (see attached: 04.30.20 ICTA Balance Sheet, 04.30.20 ICTA Profit and Loss, Gerard Notes Re Financial Reports)

Check to Road Less Traveled Children's Fund for performance at AACT is outstanding, issued July or August of 2019, Gerard can reabsorb. Some cannot accept checks, he's working on options for them. Boutin Grants have to be spent in year after awarded. 2019 Grants must be documented prior to December 31, 2020. Discussion regarding notification to grant recipients and was determined to be unnecessary.

MOTION: Norm moves to approve report, John seconded; *Approved with no opposed, Gerard abstaining*

MOTION: Gerard moved to cancel check to Road Less Traveled and divert funds back to ICT Relief fund. (original motion indicated "or General Fund") Cheryl C seconded, David moves to amend to relief fund; *Amendment Approved with no opposed, no abstentions*  
*Motion approved with no opposed, no abstentions*

**President's Report** – Thanks to everyone for commitment to local theatres and to this board in this strange, new time.

### **Strategic Plan Review** –

MOTION: Tammy moved to forgo until next meeting, Cheryl Z seconded; *Approved, no oppositions, no abstentions*

## Committee Reports:

**Awards** – John: Things were ready, but convention is on hold until scheduled. David suggested a way to honor the individuals somehow so that it can be done in a timely way. Cheryl indicated that the chances of being done face to face in August are slim. Cheryl would like to discuss a virtual meeting.

**Events** – Cheryl: will discuss virtual meeting. Tammy thanked Cheryl for all of the work that she put into the original plans for the meeting.

*(Committee Reports continued on next page)*

## Committee Reports: (con't)

**Institutional Review** – Norm Ussery: Cheryl Z asked about due date for payment of dues in item 2. Gerard said he sends out requests for payment in November and indicated that dues can be paid at any time.

John O suggested change of verbiage to singular “winner” in 3B as only one group traditionally advances unless afforded the wild card.

(see attached: ICTA STANDING RULES)

DISCUSSION Review revised Standing Rules

MOTION: Mel moved to accept revisions, Molly seconded; *Approved, no objections or abstentions*

**Executive Committee** – Jason Paull: executive committee has met to discuss situations periodically. Annual Meeting requirement needs to be addressed.

MOTION: Hold the Annual Meeting of the Membership of the Corporation virtually at a time not less than 21 days from the May 9th meeting of the Board of Directors.

Cheryl suggested that we add the awards to this meeting. It was recommended that we discuss this addition during new business.

*Approved, no opposition, no abstentions*

**Marketing** – David: First scheduled activity (recruitment) was to take place at the Annual Meeting. Jason has been updating Region V and AACT, which would be a function of the Marketing Committee.

**Membership** – Mel: waiting for regions to be established to guide recruitment

**Nominations** – Jason: Slate has been communicated with two additional individuals. 5 regular open terms, 1 remainder (Donna)

## Organizational Business:

### Old Business

1 - Regional map (Cheryl): this does NOT limit those who can review shows.

2 - What to do about this year’s reviews. Each show completed could receive an award that they could then decide to whom it would be awarded. Mel suggested that we table any decisions until August or November so that we can evaluate the situation. John mentioned that we could tack on the already reviewed shows to the following year. David mentioned that we should align our decision with churches and schools. Mel suggested that we could delay 2019 awards to a future event.

### New Business

1 - Festival 2021 (David): If we’re not having theatre until January, will anyone be ready to compete in March. David suggested that we don’t have enough information, table until August meeting. Cheryl said that Winston and Ron at AACT consulted with her and indicated that several states have canceled their festivals and they are considering possibly tabling festival, but won’t know anything until August. They have canceled everything for 2020. Events committee would have begun planning in June, but they won’t be working on that until August if we are tabling this conversation.

*(New Business continued on next page)*

## **Organizational Business: (con't)**

### **New Business (con't)**

2 - ICTA Support of Theatres when they reopen & what is ICTA's Place/Need/Niche (David) Tammy shared that support could be given to theatres who do outside of the box activities. Jason reminded us that the calendar has some activities that have been canceled. We could reveal at the June meeting workshops on doing virtual activities. We could also host regional virtual meetings. Cheryl has reminded us that AACT has had some workshop related to this pandemic situation.

3 – Convention awards rescheduling- David is proposing that we create a subcommittee to electronically report back in 15 days. Cheryl, John, David will form subcommittee.

4 – Iowa Community Relief Funds, how to dispense. Form a committee to determine. Gerard and Cheryl will team up to determine. Mel and Cheryl Z will serve.

### **Upcoming Dates:**

When / What / Who / Where

08 AUG 20 Q3 / Board Meeting / Board of Directors / Virtual

14 NOV 20 Q4 / Board Meeting / Board of Directors / TBD

MOTION: to adjourn by John Olson, seconded by Mel Wilson

## **ADJOURN**

Recorded by Tammy Sposeto, Secretary

*(Approved by Board 11/14/20)*