

ICTA Board Meeting

November 9, 2019, 2:30pm

In attendance: Tracy Rhodes, Jason Paull, Cheryl Clark, Loween Getter, John Olson, Molly Ketchum, Gerard Schwickerath, Aaron Kvale, Pam Ratliff, Cheryl Zieringer, Mel Wilson, Tammy Sposeto (absent Helen Beneke, David Kilpatrick, Norman Ussery, and Donna Smithson)

PREVIOUS BOARD MEETING NOTES:

Cheryl C asked for amendment. Approval: Moved Gerard, Seconded by Mel, no discussion, Vote AYE unanimous

***TREASURER'S REPORT, GERARD**

No questions,

PRESIDENT'S REPORT, JASON

Thanks for retreat participation and organization

RESIGNATION OF DONNA SMITHSON:

*November 7, 2019 Donna Smithson sent letter of resignation as of convention.

Served since 1987-1989. State contact to region V, 20 years in 2017. Her address will be provided upon request.

Discussion regarding sending something useful like a dinner to show appreciation and support. Create an inaugural Donna Smithson Volunteer of the Year award. Gerard moved, John seconded. No discussion, vote of support unanimous

Committee Reports:

AWARDS, JOHN: Application out for new artist. Due October 15, extended to October 30.

Mike Smothers, wood plaque, exotic woods affect the price, 10x8x1, \$22.50 each

Marla Hart, clay, provided sketches. Proscenium design, 8x6x2, glazed. \$20.

Marla Hart, wooden base, comedy-tragedy built off base, 5x5x3, glazed. \$25.

Gerard moved to select one. Pam seconded.

Cheryl C moved to pick wooden base, comedy tragedy. Gerard seconded.

Vote to amend Gerard's motion to "Select the Wooden Comedy Tragedy from Marla Hart", two abstentions, ten votes of support.

Vote on motion, one no, two abstentions, nine votes of support

John clarified that artist will have presence at festival/convention.

EVENTS, CHERYL:

* Package of information convention including Schedule, Workshops, and Pricing/Budget.

Schedule

Jason asked Cheryl to extend Annual Meeting time frame by 30 minutes

Donna's award will be a plaque of some sort

Vote to approve schedule, eleven votes of support, one abstention

Workshops

Vote to approve workshops, eleven votes of support, one abstention

Pricing/Budget

Cheryl Z requested to make it clear that no one is admitted to awards ceremony without a ticket.

Jason clarified that price increase percentage is on the base cost.

Cheryl C shared that it will be a cash bar, minors will be carded by the bar staff, \$2500 food minimum, seating capacity 180 in ballroom

Gerard asked to check to make sure that all needs are covered in contract to avoid extra charges (example corkage fee of \$570 for previous event when bottle brought in)

Request was made to add in the amount to make up the minimum food expense so that the budget will include all potential costs

Cheryl asked about vendor cost. Current vendor donates "\$350" to be present.

Increase HOPE to \$200

Adding \$565 for the awards

There was a request to think about security at the Franklin Jr High location

Last convention was 60ish attendees

Gerard offered advertising dollars. Suggested Iowa Public Radio. Up to \$1000 added to the budget.

Vote to approve cost structure, eleven votes of support, one abstention

INSTITUTIONAL REVIEW, NORMAN (not present)-nothing submitted

MEMBERSHIP, MEL – nothing to report at this time

Nominations – Jason - will bring proposed slate to board meeting

ANY OTHER OLD BUSINESS-none

New Business:

AWARDS, MEL - Riki Tiki TAvi needs review tomorrow (Cheryl took it)

Mel is asking for responses immediately for reviewing

Tammy asked if she could send out requests on a regular basis, asking a second time if necessary.

DONNA: John suggested that we select replacement for Donna to represent region V. Jason clarified that she's still the rep until convention.

SEATING AD HOC COMMITTEE TO TAKE ON MARKETING: Tammy will serve but can't lead at this time. Jason will talk to David about chairing the marketing committee.

FACEBOOK: Unable to gain access to the Facebook page. There is a process to regain ownership, but Jason needs authorization. John moved, Mel seconded. Vote unanimous.

BOUTIN GRANT APPLICATIONS

6 Applications, John moved to accept Story Theatre, Rich Heritage, Emmetsburg, Brickstreet, Tammy seconded.

Gerard suggested that we reduce Brickstreet to \$250 and Rich Heritage to match funds. Discussion pointed out that the items were used.

Amend Brickstreet for \$250 and add caveat to Emmetsburg and Story Theatre would allow us to advertise the workshop free of charge to our members in our newsletter. Cheryl has seconded. Voted to approve amendment, one opposed, eleven votes of support, no abstain. (Tammy indicated that she'd like to see full \$500 to Brickstreet but honors board consensus)

\$250 to Brickstreet and \$500 to Rich Heritage, Emmetsburg, Story Theatre. No oppose, no abstain, vote unanimous.

Next Meeting: February 8, 2020 at Noon
Gerard will host in Cedar Rapids, location TBD

Gerard moved to adjourn, John seconded. 4:22PM