

Iowa Community Theatre Association

February 2019 Minutes

The February 11, 2019, Iowa Community Theatre Association's state board meeting was preceded by a tour through the Des Moines Community Playhouse as David Kilpatrick pointed out the many areas of change during their renovation.

President Jason Paull convened the meeting at 12:34 P.M. Also in attendance were Helen Beneke, Donna Smithson, Gerard Schwicherath, Loween Getter, Cheryl Clark, John Olson, Pam Ratliff, Norman Ussery, Mel Wilson, Cheryl Zieringer and visitor Doug Getter. Absent were Molly Ketchum, Christal Lewiston, Rick Myers, and Tracy Rhodes. Gerard moved acceptance of the November 10, 2018, minutes as earlier printed and disseminated; Mel seconded; carried.

Helen moved acceptance of the treasurer's report itemizing income and expenses to both the general fund and the L. K. Boutin fund as submitted by Gerard; Cheryl C. seconded; carried with Gerard as an abstainer.

In Jason's president's report he listed that the membership list will be on line so that anyone can access it. Both theater and individual members will be able to register on line.

Awards Committee, Chairman Mel —

An update was given regarding the new form which is being compiled for board members to use when reviewing shows. It is not yet complete for use. Children's productions will only receive a composite score. Live and canned music will be separated. Reviewers need to make sure to hit submit to assure their information was recorded accurately. A list of the top five nominees in each category was distributed for discussion. It will be placed on the web, in Center Stage, and handed out at the Gala during Festival. Awards have been ordered. Cheryl C. is making a certificate for the top nominees. It is hoped that all fifteen board members can be involved during the Gala. Let Mel know if you are able to attend and willing to help.

Events Committee, Chairman Cheryl C. —

A potential host and back up theater are on tap for the 2020 ICTA Convention. Their boards need to give final approval yet.

The final schedule for the March 2019 Festival is nearly ready for print and publication on the web, Center Stage, and other places of publicity. Included will be the theaters performing, workshop topics and presenters, membership and board meeting times, Gala schedule. Some board members may be needed to host presenters or other such tasks. All food will be on the premises except for the Gala at the Isaac Walton League in Newton. John seconded this committee report; carried.

Institutional Review Committee, Chairman Norman —

A set of bylaws was distributed whereby the current bylaws were in one column with suggested changes, printed in red, in the other column. Questions and suggestions were made regarding each of the changes. A suggested addition was one which has been discussed previously by the board regarding board members who miss a large proportion of the meetings, term lengths, and duplicate members from the same

theater. It was suggested that, even though the document is lengthy, Norman take it in his format to the membership meeting at Festival in Newton for a vote of the membership. Prior to that, it would be published on the web, Center Stage, and to all individual and theater members.

Membership Committee, Chairman Loween —

New brochures were sent by Gerard with the membership renewal letters in December. As newsletter editor she was asking for articles and especially for items for the member theaters' calendars.

Nominations Committee, Chairman Helen —

Annually, there are five openings on the board. Of the five this year - Christal, Gerard, John, Loween, Norman - Christal and Loween have stated that they would not be running again because of local commitments within their communities. David Kilpatrick of Des Moines Community Playhouse and Aaron Kvale of New Minowa Players have asked to be on the ballot. All board members were encouraged to remind the local theater leaders that new members are always wanted on the board and ask them to invite their local leaders to consider this opportunity. If resignations occur during the year, the ICTA Board selects the replacement member.

Under old/new business, John reminded the board that at the last festival a plaque in the shape of the state of Iowa was presented to each of the two winners since the trophy is a traveling one to be kept for only one year. John moved we continue this act of honoring; Mel seconded; carried. Donna will research obtaining the new plaques with appropriate plates on each.

Jason suggested acquiring two pieces of software: one would be a protection to keep information secure; the other would allow member theaters to input their own information on the web's calendar of performances since this section of free listing of plays is being very unutilized. Helen moved these purchases; Pam seconded; carried. Gerard stated he is experimenting with some avenues of software that would allow a continual treasurer's record to be accessed on the web. He was encouraged to proceed reviewing software programs.

At 2:23 P.M. Gerard moved adjournment; seconded by John; carried.

Respectfully submitted,
Donna Smithson, Secretary