

ICTA November Minutes  
November 10, 2018

President Jason Paull convened the Iowa Community Theatre Association state board at the Tall Grass Theatre Company in West Des Moines on November 10, 2018, at 12:05 P.M. Also in attendance were Cheryl Clark, Mel Wilson, Pam Ratliff, Tracy Rhodes, Gerard Schwicherath, Cheryl Zieringer, Molly Ketchum, John Olson, Donna Smithson, and Loween Getter joined a bit later.

Gerard moved acceptance of the minutes of the former meeting as written and shared [e-mail] by Loween; Cheryl Z. seconded; carried. Gerard presented the treasurer's report [hand out] with an opportunity to ask questions; John seconded; carried with one abstention.

Jason reported that he had given Tallgrass Theatre, Co. a one-year free membership for allowing us to use their building. Tom Perrine was on hand to open the building, greet the board members, and provide a facility tour for those who were interested. Jason also stated that now theaters and individuals are able to renew on line through Pay Pal. This convenience to constituents will cost ICTA 2 1/2% of the amount of each transaction plus \$.30 each time it is used.

ICTA Board Member, Pam Ratliff, asked that we only use Pamela.Ratliff@gafg.com for her e-mail address.

#### Awards Committee. [info e-mailed]

In the new review sheet light and sound have been separated. The music category has a separation question for live and canned music. On the computer submission will be a "click on" option to indicated which category. There will remain the option of more than one lead and supporting actor and actress. The reviewing criteria will be placed on the web so that every theater will know what the reviewer is especially observing. Several minor changes were made to the rubric, knowing it had to be approved by the board at this meeting in order to go into effect at the beginning of 2019. Cheryl C. moved that the rubric revised on 11/10/18, including the additional category, be accepted; John seconded; carried.

It was decided that a children's show will only receive one score: overall best youth, and the winner will be presented an award that is not a goblet (suggests wine). Gerard moved that the awards committee develop five questions to score a production that was comprised of actors with an age of 18 years or younger. With a friendly amendment, Gerard added there should be a question in the application to indicate how much involvement children had in categories other than acting. If the theater is wanting all categories reviewed, they must enter in the adult division; Cheryl C. seconded the motion; carried.

The committee proposed not having certificates for the top nominees because of the cost. Cheryl C. said she would pay for them because she felt it was important. Others felt that receiving a certificate might encourage more of the potential winners to attend. Based upon discussion, it was decided by consensus that certificates would be provided by ICTA funds for all of the top candidates. Cheryl C. and Mel will co-ordinate this.

#### Events Committee. [info e-mailed]

The committee's motion to approve their shared information of workshop topics and fees for speakers needed no second; carried. Gerard was concerned about an open account for the airplane fees because booking early rather than at the last minute may save ICTA considerable money. A cap of \$350 including a receipt and expense report with the understanding that the ICTA board will reevaluate if there is a drastic price rise was his suggestion. Jason checked flight fees from the cities where the speakers now live, and the cap seems reasonable. Motion carried with two abstentions. Suggestions were made on the times listed on the temporary schedule. More time would be needed for some of the performances plus the adjudication. Whether the awards ceremonies will be held on Saturday night or Sunday morning is also a contributing factor.

#### Institutional Review Committee. [bylaws e-mailed]

Due to Norman Ussery's inability to attend, Jason recorded questions to submit to Norman. Specifically, what is the AACT statement on non-professional? The vice-president is not the chairman. Spell out the term length of an elected member. What about term limits for board members?

#### Membership Committee

The treasurer sends a dues reminder to every member at renewal time. Jason has a listing of all theaters and individuals who currently belong plus all theaters that have belonged in the past but are not a member now.

Nominations Committee. [info e-mailed]

Named were the five members whose terms on the board are up for reelection. Helen Beneke also had included a bio from a member who is requesting to be on the ballot as well as a person Helen was nominating for the ballot. Nominations are invited from interested parties and may also be submitted from the floor just prior to the election.

Gerard reported on the L.K. Boutin grants [e-mailed]. After discussion John moved that both applications be approved; Molly seconded; carried.

As is the custom now, Jason suggested that ICTA board meetings will continue to be held on the second Saturday of the second month of each quarter of the year plus festival. Mel moved approval; John seconded; carried. Jason was complemented for finding an unfamiliar site for the meeting as this helps connect the state board with the local boards. The site of the February 9, 2019, meeting will be announced.

Rick Meyers was the recipient of the Outstanding SSCT Director for "Our Town".

At 3:00 P.M. John moved adjournment; Mel seconded; carried.

Respectfully submitted,  
Donna Smithson, Secretary