

March 2018 Board Minutes

The Iowa Community Theatre Association board meeting was convened by President Rick Myers at 5:30 P.M. on March 24, 2018, in Webster City. Also present were Helen Beneke, Cheryl Clark, Loween Getter, Molly Ketchum, John Olson, Jason Paull, Pam Ratliff, Tracy Rhodes, Gerard Schwickerath, Donna Smithson, Norman Ussery, Mel Wilson, and Cheryl Zieringer.

Gerard moved that the resignation of Bobbi Lutzen be accepted; John seconded; carried. Gerard moved that David Kilpatrick a new ICTA member, be nominated to fill the vacant seat on the board. He is from the Des Moines Playhouse; Norman seconded. Mel nominated Christal Lewiston for the vacant seat. She is from Old Fort Players.; Cheryl C. seconded. Jason moved that nominations cease; Molly seconded. A paper vote revealed that Christal was elected.

Officers for the March 2018 through March 2019 term were elected. Mel nominated Jason as president; Helen seconded; carried. Molly nominated Donna as secretary; Cheryl C. seconded; carried. Jason nominated Cheryl C. as vice-president; Molly seconded. Loween nominated Helen as vice-president; Mel seconded. A paper vote revealed Helen as the upcoming vice-president.

A thanks to Rick for leading the board through the past several years.

Donna read the minutes from the November 11, 2017, board meeting in Newton. Rick asked for a rewording of the sentence "Those receiving the highest consideration were: ..." The words "receiving the highest consideration" were changed to "awarded the grants". Gerard moved this rewording; John seconded; carried. Rick moved acceptance of the corrected minutes; Cheryl C. seconded; carried.

Committee members were clarified. The name first listed is the chairman. Jason announced that as president he would be a member of every standing committee.

Awards committee: Mel, Cheryl Z, John, Pam

Events committee: Cheryl C., Helen, Rick, Christal

Nominations committee: The five board members in the middle of their three-year term. For 2019 it will consist of the 2020 candidates: Helen, Cheryl C., Tracy, Mel, Cheryl Z. [Chairman to be appointed by Jason.]

Membership committee: Loween, ____, ____, [Loween may choose the others members.]

Institutional Rules Review committee: Norman, Cheryl C., Gerard.

Festival 2019 as a topic received much discussion. Sue Beukema, Administrator of Newton Community Theatre, had submitted a written proposal that Newton would like to host the Iowa Festival on "either March 28-31, 2019, or April 4-7, 2019, depending upon the schedule of other interested participating theaters and attendees". The conversation revolved around strictly the dates, not the Newton Community Theatre as a host. After hearing the motion from a former ICTA meeting, Mel moved that both the convention in even-numbered years and the festival in odd-numbered years would always be held either the last weekend in March or the first weekend in April as selected by the host; Cheryl C. seconded; carried. Gerard moved an amendment that Newton Community Theatre's request of hosting the 2019 festival on March 28-31 be accepted; Jason seconded; carried. The motion, in its entirety was moved by Jason; seconded by Molly; carried.

It was reported the the new theater member, Mills Masquers, had charged Donna, a reviewer, \$10.00 admission. Not wanting to embarrass anyone while the lobby was full of people, Donna simply paid the money and then contacted Mel later to see if that new theater understood the process. Gerard moved that ICTA reimburse Donna the \$10.00, and he would bill Mills Masquers for that amount; Pam seconded. Donna stated that it was not the money that was the problem. Since the theater was newly joined and having their first review, did they understand the rules because we don't want to cause a relationship break with them. In a motion to rescind, Helen moved that Donna be reimbursed by ICTA and that John's offer to visit with the Mills Masquers staff be accepted since he was the board member who had encouraged their participation; Jason seconded; carried. Cheryl Z. stated she also was asked for \$10.00 so she told them she was to be admitted free.

In discussion of the weather, the question was asked about refunding festival fees to registrants who chose not to attend. Suggestions were made about how other agencies handle weather-related events. Gerard moved that if a registered person requested a refund, a voucher in the same amount would be provided to the person for use on an upcoming convention; John seconded; carried.

At 6:38 P.M. Mel moved adjournment; Molly seconded; carried.

The next meeting will be at Ankeny Community Theatre on May 12, 2018.

Respectfully submitted,
Donna Smithson, Secretary