

ICTA Board Meeting Minutes - November 11, 2017

Treasurer Gerard Schwicherath convened the Iowa Community Theater Board at 12:08 P.M. for a meeting on November 11, 2017, in the Newton Community Theater. Also in attendance were Molly Ketchum, Jason Paull, Pam Ratliff, Norman Ussery, Mel Wilson, Cheryl Clark, Donna Smithson, and by phone Helen Beneke and Tracy Rhodes.

Mel moved accepting the minutes from the August meeting as printed and distributed; Jason seconded; carried.

In the treasurer's report Gerard explained the investment of the L. K. Boutin monies and what interest was being accrued, as this interest is what funds the grants. He suggested what total sum would be a good amount to distribute among the awarded theaters. Norman moved acceptance of the report; Pam seconded; carried.

All L. K. Boutin grant applications received much discussion regarding how true the projects were to the original intentions of the endowment, how much the projects will be of assistance on a long-term basis rather than for one particular show, and whether previous grants had been approved but the projects were not then completed. Gerard will notify all of the seven applicants as to which ones were funded or partially funded. Those receiving the highest consideration were Great River Players of Keokuk, Wolf Creek Players of Dysart, and Corning Opera House in Corning.

Liability insurance for the ICTA board members was reviewed. The consensus was that what has been found at this time is too expensive, but further investigation is suggested.

Cheryl stated that she is working on transferring important information from archival material into an electronic format which can be accessed by interested people. A short discussion ensued as to what type of information is of vital importance and what might not need to be saved. Donna reported that Elise King also has archival information from their numerous years of active participation with ICTA. Elise will be giving that to board member Bobbi Jo Lutzen to transport to Cheryl.

Comments were solicited for having Center Stage sent electronically rather than through the postal service. Those in attendance had received no complaints on this attempt to save money to spend in areas which might have more impact for the individual theaters.

Loween Getter had sent on that morning a detailed outline of potential workshop speakers for the upcoming convention as well as other information pertinent to meals, accommodations, evening performance, and other details. Gerard moved that ICTA present Webster City Community Theatre five hundred dollars to indicate the board's support of this event; Pam seconded; carried.

Cheryl and Jason explained the communication their committee has had with Kathy Pingle regarding further training for the ICTA board members, especially in the area of reviewing productions for the Awards In Excellence Program. Cheryl moved that this weekend event of training be approved with the final cost's depending upon consultant travel expenditures; Jason seconded; carried.

Mel reported for the Awards in Excellence committee. Review sheets recorded in the computer will be under a protected password which can be accessed by only Cheryl Zeiringer and Jason with Molly's having access only in case of an emergency. The form will allow for no more than two lead actors and actresses and no more than two supporting actors and actresses. Musicals and non musicals will be placed into separate categories. These ideas plus how to deal with children (separate or same category) will be discussed in their committee and reported back to the board for a vote. The nominator for each review will fill out a form which will be recorded in the computer and thus eliminate any misspelling of names. Donna reported that she had been asked why there was no "Best or Show" award. Gerard asked her to compose an explanation of how it would be implemented and share with the board.

The ICTA website was discussed. Pam moved that Jason be the liaison between the ICTA board and the webmaster, Jenn Buekema, to assure that the information on the site is current since Jenn is not a board member; Norm seconded; carried.

Pam reported that Phyllis Gray of Decorah, a faithful member of the organization, had passed away. Gerard asked Donna to send a sympathy card to the family.

Since it was predetermined that the board would meet the second Saturday of each of the quarters of the year, the next meeting will be on February 10 in Webster City at 12:00 noon.

At 2:10 P.M. Molly moved adjournment; Mel seconded; carried.

Respectfully submitted,
Donna Smithson, Secretary